



Board Meeting Summary (these are not formally approved minutes):

9th September 2021, 10am-4.40pm

Approval of minutes of 3rd June 2021: the minutes of 3 June Board were approved and are available on the website. All actions have been completed.

Chair Report: the Chair's report provided updates on activities such as the Charlie Childs coaching grant launch, the Olympic Games, the ETTU talent identification programme which three England players have been selected for and the Chair's attendance at the Employment Tribunal hearing. International relations is covered as a separate agenda item.

CEO Report: the CEO report covered updates on the Sport England funding submission (a very different process from previous cycles) and the dismissal of Tony Catt's case by the Employment Tribunal. TTE not pursuing costs as it is not in the best interests of the sport however should he appeal or continue additional claims this will be revisited.

Head of Operations Report including Risk Register and GR Committee Report: this standard reports covers staffing updates, complaints log, safeguarding and integrity matters and the risk register. Board received and noted the Governance and Risk Committee minutes and the approval of 7 sets of terms of reference that had been updated and are now on the website. It also noted that the annual safeguarding framework assessment had taken place by the CPSU and all conditions were fully met.

A report was received on the current status of membership renewals and growing confidence that last years figures will be exceeded which is positive news for the sport (clubs, leagues and competitions returning) as well as the budget.

Departmental Reports: the reports were noted and thanks was given to both Marcomms and Development teams in particular for their work on the Return to the Table and Activator Course campaigns as well as support for the launch of the Charlie Childs Coach grant.

Talent & Performance; Matt Stanforth and Simon Mills joined the meeting for this item.

(a) T&P Committee Report: the committee had met on 4 September and whilst the minutes were not yet available the Board received a written report from the Chair DP (a copy of which will also be provided to National Council). The committee agrees that its role is to check and challenge, to make recommendations and to work together with the performance staff. A set of Guiding Principles were agreed by the Committee and noted by the Board. Main topics of discussion included self funding and the need for a gap analysis to be carried out. MS had presented the financial matrix outlining the cost of the programme,



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the significant funding made available to underpin that and the different sources of additional top up funding e.g. Backing the Best and DiSE. It was acknowledged that this information needs to be more widely presented and understood. The Committee also discussed the new ITTF ranking systems and its impact.

(b) GBTT Committee Report: the committee met on 3 September, selection policies were discussed (and will be slightly updated and approved electronically) and work is commencing with UK Sport input on a new legal entity. The Committee received a report on the Tokyo performances and an update on the UK Sport debrief process.

Finance: the Q1 report was received showing an improved position for the budgets £55k deficit to a £17k deficit now forecast due largely to on going restrictions. The Finance Committee minutes were received and noted.

MAG Update: Neil Hurford and Sandy Nash joined the meeting for this item. The MAG update report was noted and verbal updates given on the various workstreams:
Performance Action Plan – to be transferred to T&P committee for monitoring
Club Development – MAG/Board/staff working group meeting arranged
Ask Us Anything - suggestions on how to improve going forward
National Clubs League project and linking to Club Development
Engagement with the wider table tennis community

National Council Update: The 25 Sept meeting will be a hybrid version, Board attendance encouraged. Meeting held with Estyn Williams to agree the agenda and logistics.

International Relations: the Chair gave an update on ITTF elections taking place in November. Only one candidate for Presidency, Petra Sorling from Sweden, many candidates for the Executive Committee elections. Delegated authority given to SD and SS for final voting decisions (candidates and manifestos to be circulated to Board for comments once received). ETTU holding a short EGM in October to consider change to constitution to remove existing prohibition that an ETTU EB member cannot stand for ITTF EC election. It was agreed that the principle seems sound with final decision making authority given to SS as England delegate.

Strategy Day Follow Up: discussion took place following on from Board Strategy Day. Draft strategic priorities considered – (1) recovery/growth/support, (2) equality, diversity and inclusion/women and girls, (3) talent and performance pathway and (4) profile/major events etc. sub group (Board/SLT collaboration) to refine detail and prepare paper for National Council and MAG for consultation.

Centenary Update: Steve Joel, Centenary Project Manager, joined the meeting for this item. SJ presented on the Centenary plans, the risk register, fundraising plans and high level budgets/cost projections. Several of the projects are rebranding of existing work. The two



main items with financial and reputational risk are the coffee table book and the gala dinner. Centenary launch targeted for 7 November 2021.

Level the Table – Diversity & Inclusion Strategy / Action Plan: Zoiey Smale and Greg Yarnall joined the meeting for this item and presented on the new EDI strategy called Level the Table. Launch on 27th September. Thanks and congratulations was given to everyone involved in the development of the strategy involving consultation with MAG and National Council. Focus groups also took place to enable the documentation to be created and for opinions to be sought. Survey to be created to see how the focus groups felt their voices were held. Work is underway to measure the progress using a traffic light system. EDI will be a standing item on the Board agenda for at least the next year to monitor progress.

Anti-doping: UKAD has launched a new Anti-doping Framework. It requires a draft education strategy to be submitted by 1 October. General member education on anti-doping and other integrity matters needs to be updated. Tom Purcell to be lead Board member on anti-doping.

AGM 2021 Follow Up: The Board discussed both the process and outcomes of the AGM. It was confirmed that the revised articles have been completed by Rules Committee and filed at Companies House. The special resolutions that did not pass and that were proposed/drafted by Rules Committee would be re-considered and discussed with National Council and Rules Committee. The Board discussed the paper from Peter Charters to National Council proposing an EGM on the 4th Elected Director. After considered debated the Board agreed by majority that the Chair should re-present the Board's rationale as set out at the AGM at the National Council meeting debate.

Elected Directors – Terms: The Board were asked if they were in agreement to extend the elected director's term to full 4 years following the article change. Ritchie Venner – approved as this was set out in the election materials so was known to the members.

Don Parker - whilst the Board would like to extend Don's term to the full 4 years it was felt that Rules Committee need to advise if this was allowable. If not, then the matter would be remitted to the 2022 AGM as an ordinary resolution.

AGM 2022 Date: AGM date 2 July 2022 approved. Schedule also approved.

Board Only Time: No further discussions.

AOB: No AOB



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